

9 April 2013



Australian Government
Australian Skills Quality Authority

Mr Brett Portelli
Director
Elite Earthmoving Machinery Training Services
North Queensland Pty Ltd as trustee for
The Brett Portelli Family Trust
994 (Lot 3) Leadingham Creek Road
DIMBULAH QLD 4872

File No: 31496
Ref No: 1001943

Dear Mr Portelli

Re: Audit finalised

This notice is to advise that the recent monitoring audit conducted on Elite Earthmoving Machinery Training Services North Queensland Pty Ltd as trustee for The Brett Portelli Family Trust has been finalised and that your registered training organisation (RTO) has been noted for its ongoing compliance with the Standards for NVR Registered Training Organisations.

The findings of this audit will contribute to the records retained of your RTO's compliance history and to the risk rating assigned to your organisation.

A copy of the final audit report is attached for your reference.

Thank you for your organisation's cooperation throughout this audit activity.

You are reminded that an ongoing condition of your registration is compliance with the Standards for NVR Registered Training Organisations.

Further information and assistance

If you require further information or assistance in relation to this matter, please contact the ASQA Info Line on telephone 1300 701 801.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'dgarner'.

DAVID GARNER
Regional Manager Compliance